



The Episcopal Diocese of the Rio Grande

Poverty & Outreach Board

GRANT CRITERIA, APPLICATION PROCESS & TIMELINE

'Lord, when did we see thee hungry and feed thee, or thirsty and give thee drink? And when did we see thee a stranger and welcome thee, or naked and clothe thee? And when did we see thee sick or in prison and visit thee?' And the King will answer them, 'Truly, I say to you, as you did it to one of the least of these my brethren, you did it to me.'

Matthew 25:37-40

The Episcopal Diocese of the Rio Grande (DRG) encourages congregations within the Diocese to fulfill the great Matthew Imperative: to shelter and clothe the needy, to feed the hungry, and to comfort the sick and imprisoned.

The following areas of ministry or service have been selected as priorities for funding through the Poverty and Outreach Board (POB): -

Poverty: Providing services to individuals where *the primary objective is to supply food, clothing and shelter* to disadvantaged individuals and families within the geographical area of the Diocese or along its boundaries.

Outreach: Providing services to socially and economically disadvantaged individuals where *the primary objective is* not necessarily evangelization, but rather *the delivery of humanitarian services such as rehabilitation, life skills training, language skills, health services and similar programs* within the geographical area of the Diocese or along its boundaries.

Grant applications which meet either or both of the funding priorities will be considered by the Board provided that the following guidelines are met: -

- Prior year Grant Results Reports (if applicable) must be filed with the respective deanery representative before a new grant will be made.
- Grant applications must be sponsored by a parish or mission, and the date of the vestry or bishop's committee vote must be completed where indicated on the application.
- Grant applications must be approved and ranked by the sponsoring deanery, and the date of the deanery meeting and ranking must be stated where indicated on the application.
- No grants will be considered for payment of salary, payroll or employee benefits.

- Capital improvement grants may be considered, provided the agency meeting the needs of the socially and economically disadvantaged individuals is the major beneficiary, rather than the sponsoring congregation.
- The POB will not normally consider applications for DRG programs that are otherwise funded through the Diocesan Budget, or other DRG resources.
- When volunteers provide transportation, they must be covered by liability insurance (and be reflected in any budget information).
- When purchasing taxable items, e.g. clothing and/or supplies, the sponsoring organization should utilize their tax-free status to stretch the dollars.
- The sponsoring organization should discourage recipients from profiting from program benefits (e.g. reselling food).
- Programs near the border should coordinate with the Rev. Paul Moore and/or the Rev. Susan Hutchins of the Rio Grande Borderland Ministries.
- Adults in supervisory positions should be certified as having taken the Safeguarding Our Children course.
- Applicants for funds in 2019 will be required to attend a diocesan workshop in August at Diocesan House.

Financial and volunteer involvement of the sponsoring congregation are highly desirable. Programs that do not demonstrate parochial involvement or do not seek support other than through the POB may be at a disadvantage. Annual awards will usually be disbursed in two halves, in February and July, but the timing of the funding of the award payments is subject to DRG Fair Share receipts, and will therefore be at the discretion of the DRG treasurer.

All grant award decisions by the POB are final.

APPLICATION PROCESS & TIMELINE

July 2	Grant Results Report forms for previous years and Grant Applications for the coming calendar year will be posted on the DRG website: https://www.dioceserg.org/ .
August 11	POB Workshop at Diocesan House in Albuquerque.
September (provisional)	Grant applications reviewed and approved by vestry or bishop's committee.
October (provisional)	Congregation-approved grant applications submitted to deanery representative electronically for review to insure completeness, clarity and accuracy. Save applications under the file name of the 'sponsoring congregationPOB2019.'
November (provisional)	Grant applications reviewed and ranked by deaneries.

- Dec 15 Deanery-approved and ranked applications due to deanery representative for circulation to Board. Prior year Grant Results Reports (if applicable) due to deanery representative for circulation to board.
- Jan 2019 Board meets to make awards by considering applications in the order of their rankings, i.e. all four #1 ranked requests, then all #2 ranked requests, etc.
- Feb 2019 First half award checks mailed to deanery representatives for distribution.
- Jul 2019 Second half award checks mailed to deanery representatives for distribution.

NB: It is the responsibility of grant applicants to meet the deadline for submission of vestry or bishop's committee approved applications imposed by their respective deanery, as individual deanery application deadlines vary. Please check with your deanery representative for deadline details as follows: -

- Ms. Mary Shepard, SE Deanery - meshepard01@gmail.com
- Mr. Bill Cox, SW Deanery – wcox377492@aol.com
- Ms. Cathy Walters, NE Deanery - cathwalter@aol.com
- Ms. Stephanie Padilla, NW Deanery - spadilla18@comcast.net