

CLERGY SABBATICAL POLICY

Episcopal Diocese of the Rio Grande

General Description:

In accordance with the Letters of Agreement for Rectors and Vicars that provide for sabbatical leaves, and in as much as the health of the Clergy of the Diocese is of great concern for the Bishop, it is diocesan policy that clergy planning sabbatical leave shall obtain prior approval of their sabbatical plans by the Vestry or Bishop's Committee and the Bishop before undertaking sabbatical.

Procedure:

Provide the Bishop with a letter requesting approval of the sabbatical plan that outlines:

- Period of sabbatical requested
- Plan for travel
- Plan for study
- Goals of sabbatical
- Arrangements for substitute priest
- Financial arrangements to cover costs of substitute priest
- Account for sabbatical financing on the part of the congregation.

Approved by Standing Committee: July 13, 2016

Endorsed by Diocesan Council: January 25, 2017