

ACCESS TO CLERGY ORDINATION AND PERSONNEL FILES POLICY

Episcopal Diocese of the Rio Grande

Clergy Ordination files may only be accessed by the Diocesan Bishop, Canon to the Ordinary, and the Bishop's and CATO's Executive Assistant. Clergy will not be granted access to their own ordination file, since the file contains confidential and sensitive information received with a promise of confidentiality.

Clergy may be granted access to their own personnel file upon written request.

FORM:

Clergy Signature Agreement on Access to Clergy Ordination File

Approved by Standing Committee: July 11, 2019